

**DTN Committee Meeting
Monday 31st March 2025
Review of Actions**

Item	Responsible	Action	Status/ Update
2.1.1	All	Please send any educational materials to GG or HRO for inclusion in the library tab of the website	Ongoing
2.1.2	AJ	Send final version of competency framework	Completed
2.1.2.1	All	Review competency document and provide feedback to AJ	Completed
2.1.3	GG	Share John Pemberton's slides with the committee for review.	Update required
3	CH	Update Terms of Reference following Committee Discussion and send to the committee for final approval	Completed
4	SH	Develop a short communication to ICS to promote the most cost-effective solution.	Update Required
4.1.2	All	Please promote the DAFNE HCL Essentials course in your area	Ongoing
4.3	AL	Follow up with NHSE on webinar proposal	
4.1.3	SH (AA and ALI)	undertake an in-depth evaluation of the results of the HCL survey	Update Required
4.1.4	All	Consider running a training day locally similar to those run during the HCL pilot and using the resources from the library area of the website when available	Update Required
4.5	AL	Circulate the updated version of the statement regarding HCL in pregnancy to the committee	Update required
4.5.1	AL	identify people to create a working group to develop the HCL in pregnancy guidance	Completed
5.1	AJ	Join the working group to assisting with developing the guidance T1DE Technology guidance	Completed
5.1.1	All	Please let AL know if you wish to join a working group to develop T1DE Technology guidance	
5.2	AL	develop a working group to include PH, GG, EW Tom Crabtree and Tomas. To write special circumstances HCL guidance (ESRF, visual impairment, dexterity issues etc)	Update Required
7	AL	Send Medtrum data to committee for review and comment	Completed
7.1	AL/CH	Liaise regarding possible meeting date in February/March 2025 and confirm date of next meeting to the committee	Completed