

**DTN Committee Meeting: Tuesday 27<sup>th</sup> February 2024**  
**Review of Actions**

Item	Responsible	Action	Update
2.1	AL	Produce a document supporting how the young people group should be moved higher up the prioritisation list during implementation phase	Update Required
2.1.2	AL and GG	Produce an education pack to distribute to clinicians to support them with preparing for the roll out.	Update required
2.1.2	PC and EW	Develop a list of key skills required to speed up the on boarding process.	Update required
2.1.3	AJ	Keep the committee informed of meeting with Rose Stewart to provide DTN support to Rose Stewart's psychology guidance document	For Discussion
3.4	GG	Contact all committee members individually for input into DTN education resource pack	Update required
3.4.1	All	Provide GG with the relevant resource you have for the DTN education resource pack	Update Required
4	AL and ES	Update the <i>technology in pregnancy best practise guide</i> to include HCL guidance.	ES has approached Kate Hunt who led the original document, and who has agreed to update it for HCL with support from others.
4.1	ES	Consider what videos and training need to be provided for implementation of HCL in pregnancy	Work in progress in conjunction with Helen Murphy
4.2	AL and ES	Meet to decide what videos and training need to be provided for implementation of HCL in pregnancy and how funding could be sourced	Update Required
5.1	All	Consider which videos should now be moved to the archived areas of the website	Completed
5.1.1	CH	Speak to Heather at RHI regarding a report on which videos have received most views on the DTN website	Completed
5.1.2	CH	Speak to Heather at RHI about the possibility of displaying the videos under a "video" tab in the Education section of the DTN website for everyone to access and not categorised into patient and health professional lists	Completed
5.2	AL	Circulate the list of videos to the committee	Completed
5.2.1	All	Review the list of videos and advise AL which need updating and anything that needs adding	Completed

6	AL	Reach out to Helen Partridge regarding inputting into eating disorders and HCL pilot guidance for the regional team.	Update Required
7	CH	Amend the Terms of Reference and circulate to the committee for review and approval.	Completed and updated version paper 4
8	SC	Share the document from the Facebook with AL for circulation to the committee.	Completed
8.1	ALL	Please advise AL if you are happy to run a regional meeting/ regional HCL meeting	The following committee members have volunteered: EW, UG,AJ (NW), SC, JE