



**Business meeting of the trustees  
Friday 8<sup>th</sup> November 2024 10:00am – 12:00pm  
AGENDA**

[Join Zoom Meeting](#)

Meeting ID: 812 2652 6031

Passcode: 111207

**Paper number**

1. Welcome and apologies.
2. Conflicts of interest and incident reporting
3. Review of minutes and matters arising from minutes of meeting held 7<sup>th</sup> June 2024 1/ 1a
4. Finance
  - 4.1 Update from Finance Group Working Party
5. Research Grants
  - 5.1 Update on Research Grant and Dragons Den Funding Programmes
  - 5.2 Options for funds not committed this year
    - 5.2.1 Funding for Research Grant Fellow
  - 5.3 Promoting/ targeting future applications
  - 5.3 Update from DCT and NNUKRF funding collaboration meeting  
(Iskander Idris, Chair of ABCD Academic Subcommittee)
6. Governance
  - 6.1 Recruitment of new trustees in line with the Equality and Diversity Policy
  - 6.2 Recruitment of a new Vice Chair
    - 6.2.1 Review of Vice Chair Role Description 2
  - 6.3 Governance documents for review and approval
    - 6.3.1 Sustainability Policy – NEW POLICY 3
    - 6.3.2 Risk Management Plan 4
    - 6.3.4 Reserves Policy 5
    - 6.3.5 Safeguarding Policy 6
    - 6.3.6 Audit Lead Role Description 7
    - 6.3.7 Updated Code of Conduct 8
    - 6.3.8 New Disciplinary Procedure for Members and Volunteers 9
    - 6.3.9 Updated Volunteers Policy 9a
7. Reports
  - 7.1 Finance update (DCT, ABCD, BJD) 10a,10b,10c
  - 7.2 ABCD Report  
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  - 7.3 BJD Report
- 12
8. Any other Business

**Meeting dates for 2025:**

Tuesday 10<sup>th</sup> June, AGM and Business Meeting, 11:00am – 1:30pm; Mary Ward House, London

Monday 3<sup>rd</sup> November, Business Meeting, 10:00am – 12:00pm, via zoom